

Bobcat Online Scholarship System (BOSS) Timeline for 2023-2024
Texas State University

Date	Needed Action
June 1	Prepare for New 2023-2024 Cycle - Scholarship committee chairs (opportunity administrators) to provide FAS with any needed changes in their scholarships (e.g., major, classification, scoring rubric, etc.) for the 2023-2024 award cycle.
June 30	All scholarships must be closed for the previous 2022-2023 cycle for archival process (one month in duration). During this archival process, committee reviews and awarding can continue, but no scholarship opportunities can be open.
July 1	Previous 2022-2023 general and conditional scholarship applications are archived by FAS in preparation for the next award year cycle.
July 15	Scholarship committee chairs complete any remaining post-acceptance reviews (e.g., recipients' submission of thank you letters) and authorize those remaining awards for 2022-2023 disbursement.
August 1	The 2022-2023 archival process is completed by FAS. If late awarding of 2022-2023 scholarships is needed, awarding can resume.
August 15	FAS completes any changes requested to 2023-2024 scholarship opportunities (e.g., selection criteria, scoring rubric, etc.) as requested by the scholarship committee chairs.
September – Twelfth Class Day	After the fall semester census date for the 2022-2023 cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.
November 1 – National Scholarship Month	Scholarship applications open (no later than) for the upcoming 2023-2024 academic year.
November 15	Development Foundation and Treasurer's Office provide FAS with approved distributions (for input into BOSS) for 2023-2024 endowments. and The Treasurer's Office provides FAS with revised approved distributions (for input into BOSS) for the 2022-2023 cycle that includes the sum of original and carry-forward amounts for university endowments.
December 1	Deadline for scholarship committee chairs to submit to FAS their list of 2023-2024 committee members (reviewers) for each scholarship.
January 1	FAS establishes 2023-2024 committee chair/reviewers for each scholarship opportunity.
February 1	Refresher trainings provided by FAS on the scholarship committee review process.
February – Twelfth Class Day	After the spring semester census date for the 2022-2023 cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.
February 15	Refresher trainings provided by FAS on the scholarship awarding process.
March 1	Refresher trainings provided by FAS on the scholarship committee review process.
March 15	Refresher trainings provided by FAS on the scholarship awarding process. and Complete awarding of incoming freshman students for 2023-2024 cycle.
March 31	Complete awarding of incoming graduate students for 2023-2024 cycle.
April – Week Three	FAS meets with campus customers for their input on improving the system and revising their scholarship opportunities for 2023-2024 (prior to archiving the 2023-2024 cycle).
May 1	Complete awarding of incoming transfers and continuing students for 2023-2024 cycle.
July – Fourth Class Day	After the summer semester census date for the 2022-2023 cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.